

F.No.A-11013/1/2011-SS-1

Government of India/Bharat Sarkar
Ministry of Labour & Employment/Shram Aur Rozgar Mantralaya

Shram Shakti Bhavan, Rafi Marg,
New Delhi, dated the 9th December, 2013

To

The Central Provident Fund Commissioner,
Employees' Provident Fund Organization,
Bhavishya Nidhi Bhawan,
14, Bhikaji Cama Place,
New Delhi-110 066.

Sub:- Cadre restructuring of Employees' Provident Fund Organization (EPFO)-
framing of recruitment rules for the post of Addl. CPFC-I, Addl. CPFC-II and
FA&CAO.

Sir,

I am directed to convey the sanction of the Ministry of Finance (Department of Expenditure) for creation/up-gradation of following posts consequent to cadre restructuring of Employees Provident Fund Organization(EPFO) vide their ID No.2(30)/E.III Desk/2011 dated 9.10.2012 (copy enclosed):-

- i) 2 posts in the Grade Pay of Rs.10,000 (PB-4) in the Headquarters;
- ii) 10 posts in the Grade Pay of Rs.8900 (PB-4) for the 10 Zones in the country;
- iii) Up-gradation of the post of FA& CAO to Joint Secretary level (PB-4) Rs.10,000/-.


2. Consequent to above re-structuring, the Rules for Recruitment for the above said posts, which were received from your office vide letter dated 17.10.2013, have been finalized and the Rules of Recruitment for the above newly created posts, and duly amended RR for the post of Addl. CPFC-II in the Grade Pay of Rs.8700 (existing posts of Addl. CPFC) have been approved by the Competent Authority and one copy each of such Recruitment Rules for the posts with following nomenclature, is enclosed herewith for taking further necessary follow-up action such as their notification in the official gazette, publication in the web site of the EPFO and holding of DPC for promotion etc. at the earliest.

- i) Addl. Central P.F. Commissioner (Hqrs.) in the Grade Pay of Rs.10,000/- in PB-4; (newly created post);
- ii) Addl. CPFC-I in the Grade Pay of Rs.8900/- in PB-4; (newly created post)
- iii) Addl. CPFC-II in the Grade Pay of Rs 8700/- in PB-4; (existing Addl. CPFC)

3. You are therefore requested to go through various provisions contained in these recruitment rules once again and ensure their correctness. Any discrepancy, if any, please be brought to the notice of this Ministry for rectification/amendment before their notification. A copy of these Gazette Notifications may also be sent to this Ministry for record.

4. The recruitment rules for the post of FA & CAO is being finalized separately.

Yours faithfully,



(Georgekutty T.L.)

Under Secretary to the Government of India

Encl: As above

(To be published in the Gazette of India, Part III, Section 4)

EMPLOYEES PROVIDENT FUND ORGANISATION

NOTIFICATION

New Delhi the

2013

HRD/1(1)2011/Cadre Re-structuring/Pt.1 - In exercise of the powers conferred by Sub-Section - 7(a) of Section 5 (D) of the Employees' Provident Fund and Miscellaneous Provisions Act, 1952 (Act 19 of 1952), the Central Board of Trustees, Employees' Provident Fund with the approval of the Govt. of India, hereby makes the following rules for regulating the method of recruitment to the post of Additional Central Provident Fund Commissioner (Hqrs.) in the Employees' Provident Fund Organisation, namely;

1. SHORT TITLE AND COMMENCEMENT:

- (i). These Rules may be called the Employees' Provident Fund Organisation Additional Central Provident Fund Commissioner (Hqrs.) Recruitment Rules, 2013.
- (ii). They shall come into force on the date of their publication in the official gazette.

2. NUMBER OF POSTS, CLASSIFICATION, PAY BAND, GRADE PAY AND PAY SCALE:

The number of posts, their classification and the scale of pay attached thereto shall be as specified in column (2) to (4) of the said schedule.

3. METHOD OF RECRUITMENT, AGE LIMIT AND OTHER QUALIFICATIONS ETC.:

The method of recruitment, age limit, qualifications and other matters connected therewith shall be as specified in column (5) to (13) of the said schedule.

4. DISQUALIFICATION:

No Person -

- (a) who has entered into or contracted a marriage with a person having a spouse living or
- (b) who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said post.

Provided that the Board of Trustees may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

5. POWER TO RELAX:

Where the Board of Trustees is of the opinion that it is necessary or expedient to do so, it may, by order for reasons to be recorded in writing, and in consultation with the Ministry of Labour & Employment, relax any of the provisions of these rules with respect to any class or category of persons.

6. SAVINGS:

Nothing in these rules shall affect reservations, relaxation of age limit and other concessions required to be provided for the Scheduled Castes, Scheduled Tribes, Ex-Servicemen and other special categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.



Schedule

Column No.	Particulars	Terms & Conditions
1.	Name of the Post	Additional Central Provident Fund Commissioner (Hqrs.)
2.	Number of Posts	02* (2013) *Subject to variation dependent on work load.
3.	Classification	Group 'A' Non-Ministerial
4.	Pay Band and Grade Pay/Pay Scale	Rs.37400-67000 in PB-4 with Grade Pay of Rs.10,000/-
5.	Whether Selection Post or Non-Selection post	Selection
6.	Age Limit for Direct Recruits	Not Applicable
7.	Educational and other qualifications required for direct recruits	Not Applicable
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Not Applicable
9.	Period of Probation, if any,	Not Applicable
10.	Method of Recruitment, whether by Direct Recruitment or by Promotion or by deputation / absorption and percentage of vacancies to be filled by various methods	By Promotion.
11.	In Case of recruitment by Promotion / deputation / absorption, grades from which promotion / deputation / absorption to be made	<p>Promotion:- Officers holding the substantive post of Additional Central Provident Fund Commissioner-I in PB-4 in the pay band of Rs.37400-67000 with Grade Pay of Rs.8900/- with 04 (four) years of regular service;</p> <p>Failing which officers holding the substantive post of Additional Central Provident Fund Commissioner-I in PB-4 in the pay band of Rs.37400-67000 with Grade Pay of Rs.8900/- with 24 years of regular service in Group 'A' in EPFO;</p> <p>Failing which officers with 8 years of regular service in the substantive post of Additional Central Provident Fund Commissioner-II in PB-4 in the Pay band of Rs.37400-67000 with Grade Pay of Rs.8700/- with 24 years of regular service in Group 'A' in EPFO.</p> <p>Initial Constitution Clause: The existing Additional Central Provident Fund Commissioner-II (erstwhile Addl. CPFC) in the Grade Pay of Rs.8700/- and RPFC (Grade-I) with NFSG of Grade pay Rs.8700/- shall be eligible for promotion to the post for the panel year upto 31.3.2018 in relaxation of these rules.</p> <p>Note 1: Successful completion of training, as prescribed by the Employees' Provident Fund Organisation within a period of two years from the date of promotion, shall be mandatory. An officer who has not successfully completed mandatory training for promotion to the post of Additional Central Provident Fund Commissioner (Hqrs.) shall not be eligible for any increment until completion of training. The officer shall be entitled to draw his increment from the date on which he was otherwise eligible for the same, on completion of</p>

		<p>mandatory training. Officers with less than one year of service remaining before retirement on promotion, stand exempted from the said training.</p> <p>Note 2: Where juniors who have completed their qualifying/eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying/eligibility service by more than half of such qualifying/eligibility service or two years, whichever is less, for promotion to the next higher grade alongwith their juniors who have already completed such qualifying/ eligibility service.</p> <p>Note 3. For the purpose of computing minimum qualifying service for promotion, the service rendered on a regular basis by an officer prior to the 1st day of January, 2006 or the date from which the revised pay structure based on the 6th Central Pay Commission recommendations have been extended, shall be deemed to be service rendered in the corresponding pay or pay scale extended, based on the recommendations of the pay commission. Further service rendered on a regular basis by an officer prior to 1st June 2011 in the grade pay of Rs. 8700/- shall also be counted as minimum qualifying service for promotion.</p>
12.	If Departmental Promotion Committee exists, what is its composition	<p>Departmental Promotion Committee (for considering promotion):</p> <p>a) Secretary to the Govt. of India, Ministry of Labour & Employment - Chairman</p> <p>b) Central Provident Fund Commissioner - Member</p> <p>c) Addl. Secretary to the Govt. of India, Ministry of Labour & Employment - Member</p>
13.	Circumstances in which Union Public Service Commission to be consulted in making recruitment	Consultation with the Union Public Service Commission is not necessary.

(To be signed by CPFC)



(To be published in the Gazette of India, Part III, Section 4)

EMPLOYEES PROVIDENT FUND ORGANISATION

NOTIFICATION

New Delhi the

2013

HRD/1(1)2011/Cadre Re-structuring/Pt.I - In exercise of the powers conferred by Sub-Section - 7(a) of Section 5 (D) of the Employees' Provident Fund and Miscellaneous Provisions Act, 1952 (Act 19 of 1952), the Central Board of Trustees, Employees' Provident Fund with the approval of the Govt. of India, hereby makes the following rules for regulating the method of recruitment to the post of Additional Central Provident Fund Commissioner-I in the Employees' Provident Fund Organisation, namely;

1. SHORT TITLE AND COMMENCEMENT:

- (i). These Rules may be called the Employees' Provident Fund Organisation Additional Central Provident Fund Commissioner-I Recruitment Rules, 2013.
- (ii). They shall come into force on the date of their publication in the official gazette.

2. NUMBER OF POSTS, CLASSIFICATION, PAY BAND, GRADE PAY AND PAY SCALE:

The number of posts, their classification and the scale of pay attached thereto shall be as specified in column (2) to (4) of the said schedule.

3. METHOD OF RECRUITMENT, AGE LIMIT AND OTHER QUALIFICATIONS ETC.:

The method of recruitment, age limit, qualifications and other matters connected therewith shall be as specified in column (5) to (13) of the said schedule.

4. DISQUALIFICATION.

No Person

- (a). who has entered into or contracted a marriage with a person having a spouse living or
- (b). who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said post.

Provided that the Board of Trustees may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

5. POWER TO RELAX:

Where the Board of Trustees is of the opinion that it is necessary or expedient to do so, it may, by order for reasons to be recorded in writing, and in consultation with the Ministry of Labour & Employment, relax any of the provisions of these rules with respect to any class or category of persons.

6. SAVINGS:

Nothing in these rules shall affect reservations, relaxation of age limit and other concessions required to be provided for the Scheduled Castes, Scheduled Tribes, Ex-Servicemen and other special categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

Schedule

Column No.	Particulars	Terms & Conditions
1.	Name of the Post	Additional Central Provident Fund Commissioner - I
2.	Number of Posts	10* (2013) *Subject to variation dependent on work load.
3.	Classification	Group 'A' Non-Ministerial
4.	Pay Band and Grade Pay/ Pay Scale	Rs.37400-67000 in PB-4 with Grade Pay of Rs.8,900/-
5.	Whether Selection Post or Non-Selection post	Selection
6.	Age Limit for Direct Recruits	Not Applicable
7.	Educational and other qualifications required for direct recruits	Not Applicable
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Not Applicable
9.	Period of Probation, if any,	Not Applicable
10.	Method of Recruitment, whether by Direct Recruitment or by Promotion or by deputation / absorption and percentage of vacancies to be filled by various methods	By Promotion.
11.	In Case of recruitment by Promotion / deputation / absorption, grades from which promotion / deputation / absorption to be made	<p>Promotion:- Officers holding the substantive post of Additional Central Provident Fund Commissioner - II in PB-4 in the pay band of Rs.37400-67000 with Grade Pay of Rs.8700/- with 05 (five) years of regular service;</p> <p>Failing which officers holding the substantive post of Additional Provident Fund Commissioner-II in PB-4 in the pay band of Rs.37400-67000 with Grade Pay of Rs.8700/- with 20 years of regular service in Group "A" in EPFO.</p> <p>Initial Constitution Clause: The existing Additional Central Provident Fund Commissioner-II (erstwhile Addl. CPFC) in the Grade Pay of Rs.8700/-, RPFC (Grade-I) with NFSG of Grade pay Rs.8700/- and RPFC (Grade-I) in the Grade Pay of Rs.7600/- shall be eligible for promotion to the post for the panel year upto 31.3.2018 in relaxation of these rules.</p> <p>Note 1: Successful completion of training, as prescribed by the Employees' Provident Fund Organisation within a period of two years from the date of promotion, shall be mandatory. An officer who has not successfully completed mandatory training for promotion to the post of Additional Central Provident Fund Commissioner -I, shall not be eligible for any increment until completion of training. The officer shall be entitled to draw his increment from the date on which he was otherwise eligible for the same, on completion of mandatory training. Officers with less than one year of service remaining before retirement on promotion, stand exempted from the said training.</p> <p>Note 2: Where juniors who have completed their qualifying/eligibility service are being considered for</p>

		<p>promotion, their seniors would also be considered provided they are not short of the requisite qualifying/eligibility service by more than half of such qualifying/eligibility service or two years, whichever is less, for promotion to the next higher grade alongwith their juniors who have already completed such qualifying/ eligibility service.</p> <p>Note 3. For the purpose of computing minimum qualifying service for promotion, the service rendered on a regular basis by an officer prior to the 1st day of January, 2006 or the date from which the revised pay structure based on the 6th Central Pay Commission recommendations have been extended, shall be deemed to be service rendered in the corresponding pay or pay scale extended, based on the recommendations of the pay commission. Further service rendered on a regular basis by an officer prior to 1st June 2011 in the grade pay of Rs. 7600/- shall also be counted as minimum qualifying service for promotion.</p>
12.	If Departmental Promotion Committee exists, what is its composition	<p><u>Departmental Promotion Committee (for considering promotion):</u></p> <p>a) Secretary to the Govt. of India, Ministry of Labour & Employment - Chairman</p> <p>b) Secretary to the Govt. of India, Ministry of Labour & Employment</p> <p>c) Addl. Secretary / Joint Secretary to the Govt. of India.</p>

(To be published in the Gazette of India, Part III, Section 4)

EMPLOYEES PROVIDENT FUND ORGANISATION

NOTIFICATION

New Delhi the

2013

HRD/1(1)2011/Cadre Re-structuring/Pt.I - In exercise of the powers conferred by Sub-Section - 7(a) of Section 5 (D) of the Employees' Provident Fund and Miscellaneous Provisions Act, 1952 (Act 19 of 1952), the Central Board of Trustees, Employees' Provident Fund with the approval of the Govt. of India, and in supersession of the Employees' Provident Fund Organisation (Additional Central Provident Fund Commissioner) Recruitment Rules, 1999, the Employees Provident Fund Organisation, hereby makes the following rules for regulating the method of recruitment to the post of Additional Central Provident Fund Commissioner-II in the Employees' Provident Fund Organisation, namely;

1. SHORT TITLE AND COMMENCEMENT:

- (i). These Rules may be called the Employees' Provident Fund Organisation Additional Central Provident Fund Commissioner-II Recruitment Rules, 2013.
- (ii). They shall come into force on the date of their publication in the official gazette.

2. NUMBER OF POSTS, CLASSIFICATION, PAY BAND, GRADE PAY AND PAY SCALE:

The number of posts, their classification and the scale of pay attached thereto shall be as specified in column (2) to (4) of the said schedule.

3. METHOD OF RECRUITMENT, AGE LIMIT AND OTHER QUALIFICATIONS ETC.:

The method of recruitment, age limit, qualifications and other matters connected therewith shall be as specified in column (5) to (13) of the said schedule.

4. DISQUALIFICATION:

No Person -

- (a) who has entered into or contracted a marriage with a person having a spouse living or
- (b) who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said post.

Provided that the Board of Trustees may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

5. POWER TO RELAX:

Where the Board of Trustees is of the opinion that it is necessary or expedient to do so, it may, by order for reasons to be recorded in writing, and in consultation with the Ministry of Labour & Employment, relax any of the provisions of these rules with respect to any class or category of persons.

6. SAVINGS:

Nothing in these rules shall affect reservations, relaxation of age limit and other concessions required to be provided for the Scheduled Castes, Scheduled Tribes, Ex-Servicemen and other special categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.



Schedule

Column No.	Particulars	Terms & Conditions			
		Additional Commissioner - II	Central	Provident	Fund
1.	Name of the Post				
2.	No. of Posts	15* (2013) *Subject to variation dependent on work load.			
3.	Classification	Group 'A' Non-Ministerial			
4.	Scale of Pay	Rs.37400-67000 in PB-4 with Grade Pay of Rs.8700/-			
5.	Whether Selection Post or Non-Selection	Selection-cum-seniority			
6.	Age Limit for Direct Recruit	Not Applicable			
7.	Educational and other qualifications required for direct recruits	Not Applicable			
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Not Applicable			
9.	Period of Probation, if any.	Not Applicable			
10.	Method of Recruitment, whether by Direct Recruitment or by Promotion or by deputation/absorption & percentage of posts to be filled by various methods	By Promotion.			
11.	In Case of recruitment by Promotion/deputation/ absorption, grades from which promotion/deputation/ absorption to be made	<p>Promotion:- Regional Provident Fund Commissioner, Grade-I with 5 years regular service in PB-3 in the pay band of Rs.15600-39100 and grade pay of Rs.7600/- ;</p> <p>Failing which officers holding the post of RPF - 1 in PB-3 in the pay band of Rs.15600-39100 and grade pay of Rs.7600/- on substantive basis with 15 years of regular service in Group "A" of EPFO.</p> <p>Note 1: Successful completion of training, as prescribed by the Employees' Provident Fund Organisation within a period of two years from the date of promotion, shall be mandatory. An officer who has not successfully completed mandatory training for promotion to the post of Additional Central Provident Fund Commissioner-II, shall not be eligible for any increment until completion of training. The officer shall be entitled to draw his increment from the date on which he was otherwise eligible for the same, on completion of mandatory training. Officers with less than one year of service remaining before retirement on promotion, stand exempted from the said training.</p> <p>Note 2: Where juniors who have completed their qualifying/eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying/eligibility service by more than half of such qualifying/eligibility service or two years, whichever is less, for promotion to the next higher grade alongwith their juniors who have already completed such qualifying /eligibility service.</p>			

		Note 3: For the purpose of computing minimum qualifying service for promotion, the service rendered on a regular basis by an officer prior to the 1 st day of January, 2006 or the date from which the revised pay structure based on the 6 th Central Pay Commission recommendations have been extended, shall be deemed to be service rendered in the corresponding pay or pay scale extended, based on the recommendations of the pay commission. Further service rendered on a regular basis by an officer prior to 1 st June 2011 in the grade pay of Rs. 6600/- shall also be counted as minimum qualifying service for promotion.
12.	If Departmental Promotion Committee exists, what is its composition.	<p>Departmental Promotion Committee (for considering promotion):</p> <p>a) Secretary to the Govt. of India, Ministry of Labour & Employment - Chairman</p> <p>b) Central Provident Fund Commissioner - Member</p> <p>c) Addl. Secretary/Joint Secretary to the Govt. of India, Ministry of Labour & Employment to be nominated by Secretary (L&E)- Member</p>
13.	Circumstances in which Union Public Service Commission is to be consulted in making recruitment	Consultation with the Union Public Service Commission is not necessary.

(To be signed by CPFC)

