



**EMPLOYEES' PROVIDENT FUND OFFICERS' ASSOCIATION**  
**EMPLOYEES' PROVIDENT FUND ORGANISATION**  
**MINISTRY OF LABOUR AND EMPLOYMENT, GOVT. OF INDIA**  
**Regional Office, Sham Nagar, Near General Bus Stand, Ludhiana – 141001 (Punjab)**

(Regn. No. 33/2015)

Phone: 0161-2440559, 9655565892  
Fax: 044 2402206  
WhatsApp: EPF Officers' Association (9655565892)  
PAN: AAAAE7689J

Email: epfooa@gmail.com  
Web: www.epfoa.in  
Facebook: Epfoa India  
Twitter: @epfoaindia

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Regional PF Commissioner-I

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Commissioner

**TREASURER**

Smt. Ritu Kanojia  
Assistant PF  
Commissioner

April 25th, 2023

To,

Ms. Veena Tamta Bhatia  
Additional Central P.F. Commissioner (HQ)-HRM,  
Employees' Provident Fund Organisation,  
New Delhi-110 066

Subject: Issuance of the minutes of the meeting held with EPOFA on  
09.02.2023-regarding

Ma'am,

Kindly recall the meeting you graciously held with the office bearers of EPFOA on 09.02.2023. The EPFOA is grateful to you for taking time from your busy schedule to meet the Officers' Association and give us a patient hearing.

As you may appreciate, documenting of the discussions held in the meeting through issuance of minutes is very important so as to ensure that the discussions held and issues decided lead to concrete action. However, the official minutes of the above meeting are still awaited from HO.

Therefore, I request you to kindly issue directions for immediate issuance of the minutes of above meeting.

Thanking you.

Yours sincerely,

*A. Avami*

**[Saurabh Swami]**  
**Secretary General**