



EMPLOYEES' PROVIDENT FUND OFFICERS' ASSOCIATION
EMPLOYEES' PROVIDENT FUND ORGANISATION
MINISTRY OF LABOUR AND EMPLOYMENT, GOVT. OF INDIA
Regional Office, Sham Nagar, Near General Bus Stand, Ludhiana – 141001 (Punjab)

(Regn. No. 33/2015)

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PRESIDENT

Sh. Navendu Rai
Regional PF Commissioner-I

WORKING PRESIDENT

Dr. K. P. Singh
Regional PF Commissioner –I

SECRETARY GENERAL

Sh. Saurabh Swami
Regional PF Commissioner -I

JOINT SECRETARY

GENERAL

Sh. Hansraj Roy
Regional PF
Commissioner -II

MEMBER, CENTRAL

EXECUTIVE

Sh. Pawan
Regional PF
Commissioner -II

Sh. Avinash Sinha
Assistant PF
Commissioner

TREASURER

Smt. Ritu Kanojia
Assistant PF
Commissioner

August 17th, 2024

To,

**Shri Ravi Kant,
Regional PF Commissioner-I (ISD),
National Data Centre, EPFO Complex,
New Delhi - 110 077.**

**Subject: Appointment as Election Officer for conducting
the elections to the Central Executive Council of
EPFOA – Regarding**

Sir,

Your appointment as the Election Officer for conduct of election (through electronic mode) for office bearers of EPFOA has been approved by the Central Executive of the EPFOA. You are accordingly requested to conduct the election to the Central Executive in accordance with the provisions of the Constitution of EPFOA and as per the timeline prescribed in this communication.

2. Therefore, it is requested that you may,

- (i) create a separate dedicated E-mail account for the purposes of communication to member officers regarding election and for taking- in votes / preferences from members,
- (ii) complete the process of election of batch representatives by 31.08.2024, and
- (iii) complete the process of election of office-bearers of the Central Executive by 08.09.2024.

3. Please note that the relevant clauses of the EPFOA constitution related to membership of EPFOA (Clause 4), Central Executive Council (Clause 7) and the Office bearers of the Central Executive (Clause 8) are attached with this communication for your perusal and further n.a.

Thanking you.

Yours sincerely,

A. Swami

[Saurabh Swami]
Secretary-General

Copy to:

1. All Members of EPFOA
 2. Central PF Commissioner, EPFO
- } for kind information

Clause 4. Membership of the association:

(1) Every person appointed as an officer shall be eligible to become member of the association.

(2) All existing officers shall be deemed to be members on the date of these articles coming into force.

(3) Any officer, who is not already a member, or who ceased to be a member under sub-article(7), may make an application to the Secretary General, to become a member.

(4) A member shall pay an annual subscription fee of three thousand rupees to the account of the association. Provided that a member may opt to pay a monthly fee of two hundred and fifty rupees or a quarterly fee of seven hundred and fifty rupees in lieu of annual subscription fee. Provided that an officer shall pay and additional membership charge of five hundred rupees while making an application under sub-article (3) for becoming member for the first time or renewing his membership has ceased. Provided further that a member may make any additional contribution to the fund of the association voluntarily.

(5) Subscription fee for a year shall become due on the last day of that calendar year.

(6) Membership shall automatically be suspended in respect of a member who remains in arrear for two months from the due date for paying subscription fee.

(7) A member shall cease to be such member,

(i) twelve months after he remains in arrear from the due date, i.e., from the last day of preceding calendar year; or,

(ii) when he ceases to be an officer.

(8) A member may be suspended or removed by the Executive Council from the membership if he does any act prejudicial to the aims and objectives of the association. Provided that before taking any such action, the Executive Council shall allow the member to make representation in person or in writing. Explanation: - A member shall not be removed from any group or discussion forum including the social media groups unless his membership has been suspended or terminated.

(9) A member may resign from the membership by writing to the Secretary General of the association.

Clause 7. Central Executive Council of the association: (1) There shall be a Central Executive Council of the association, and it shall be the primary duty of the Central Executive Council to work towards fulfillment of the aims and objectives as defined in article 3.

(2) The Central Executive shall consist of such number of elected Executive Members as there are batches in the Commissioner-cadre of EPFO, with one Executive Member representing each batch.

(3) Such number of members, not exceeding two, may be nominated to the Central Executive, as the elected Members of Central Executive may decide in the first meeting of the Central Executive after an election. Provided that, while nominating a member, the elected Members of Central Executive shall have regard to the representation of a woman member in the Central Executive.

(4) The term of the Central Executive shall be two years from the date of election of its elected members.

Clause 8. Office bearers of the Central Executive: The Central Executive shall have following office bearers:

(i) One President. A member should have total service of at least 18 years in the Commissioner-cadre of EPFO to be eligible for the post.

(ii) One Working President. A member should have total service of at least 15 years in the Commissioner-cadre of EPFO to be eligible for the post.

(iii) One Secretary-General. A member should have total service of at least 10 years in the Commissioner-cadre of EPFO to be eligible for the post.

(iv) One Joint Secretary-General. A member should have total service of at least 4 years in the Commissioner-cadre of EPFO to be eligible for the post.

(v) Member, Central Executive. The total number of members, including those mentioned in this article, shall be as per article 7 above.

(vi) One Treasurer. The members of the Central Executive may nominate any one member from amongst themselves as the Treasurer in the first meeting held after being elected. (Explanation: For the purpose of this Article, a service for less than six months shall be ignored and six months and above shall be rounded to a year.)